VIA Minutes

January 19, 2021

Meeting called to order at 5 pm

Minutes – none

Director’s Report – Baille

Staff – 2 part timers will take the role of 2 full timers who retired – 12 to 16 hours a week

Keeping status quo of being open 39 hours a week. May have to drop 10 hours or open fewer hours for cleaning. Many libraries in the state are closed and do curbside only. Our system seems to be working.

Budget

Colleen is working on pulling stuff together for the budget. Have so far received payment in state aid for $25,000.

We will see savings from retirees in healthcare.

Awning and glass barriers have been purchased and not yet installed.

Post card project successful – received 100 responses. 2 focus groups next week.

Co-hort model may be used for staff. Minimize contact. Full time works 3 days at library/ 2 days at home if we go to this model.

Part- time 12-15 hours a week.

Assistant director report – Bushman

Annual appeal – 33 checks - $2105/ PayPal $300

Patrons can log on to the library from home

Software – Friends will pay for half of it, library the rest.

Homework helper has certified teachers and tutors

Veteran’s database – helps with benefits, etc

$1600 from friends/ $1600 from library

Treasurers Report- Gunning

Book orders from Baker and Taylor are back ordered

Endowment has $2,255,000. Transfer $25,000 when we need it as long as we get check from city.

Motion to accept treasurers report – Bill H moved,Motion approved

Friends – Donnelly

Friends are holding a virtual paint night. Charge $20.

Need to tell John by next meeting what committee you want to be on.

Committees: Archives, Finance, Bylaws, Programs, Personel, Fundraising, etc

Old Business

LP library – Colleen, Catherine, Bill H and John have been meeting about new location

Site near Quigley Stadium a possibility. 3 year window to build. Would have preferred the Post Road

Bookmobile – Interim library for Allingtown. Cost about $200,000. Could have books, computers on it. Bigger than a regular bookmobile. It would have components that could be moved around. We will discuss purchase at the February meeting. Catherine did a lot of research on this. Checked with 3 bookmobile companies. It would have to be handicapped accessible. Park it in Allingtown, near housing areas. Use as temporary fill in until we can build a new library. Computers can be stored at main branch to keep them safe. When the weather is nice, tables can be set up outside for use.

Library Assessment

They will meet with the board and give us the preliminary report. Then they will meet with the city council.

Motion to pay for half of the cost of the new databases ( Homework and Veterans). Motion passes

Curtiss – Quigley site is in bad shape. Bottle redemption center another possibility. Alan mentioned that the site is under forensic fire investigation.

Motion to adjourn – Motion passes. 5:48 pm.

Respectfully submitted,

Susan Walker, Recording Secretary

Attendance: Galvin, Gunning, Heffernan, Olenick, Adams, Hotchkiss, Bernardo, Donnelly, Khu, Walker.

Staff- Bailie, Bushman

Council rep – O’Connor