VILLAGE IMPROVEMENT ASSOCIATION

June 18, 2019

The Meeting of the Village Improvement Association was called to order at 6:30 p.m. on

June 18, 2019 in the Connie Sacco Room of the Main Library by President Ted Brown.

Present were Gert Beckwith, Ted Brown, Patricia Donnelly, John Galvin, Charles Gunning, William Heffernan, Curtis Hodgkins, William Lang, Alan Olenick , Susan Walker, Director Colleen Bailie and Assistant Director Catherine Bushman. Absent were Leonard Adams, Michelle Bernardi, Joseph Fortino, Elaine Khu, Mary Malenda and Susan Walker. Also present was staff member Amanda Welsh.

Minutes of May 24, 2019 meeting were approved as printed by motion of W. Heffernan, seconded by A. Olenick, and carried.

Director’s Report: C. Bailie: Staff: Lauren Johnson’s last day was May 17. Colleen and her staff members have been filling in. Position was posted internally last week and will be posted externally next week. She anticipates interviews will be held in August. $54,000 budget overage is expected at present. Revenue is less than last year and there were 3 payroll dates in May. She and Christine are meeting with insurance brokers. An unexpected $25,000 from State will be in next year’s budget so the total will be status quo with 2018-19 budget. Four scholarship winners will have their pictures taken with Connie Sacco on Thursday. Graham Room had HVAC issues on the first warm day. The $25,000 check from City has been received for this year’s budget.

Assistant Director’s Report C. Bushman has been busy. Back door alarm has been going off; company reps came and found door was loose. Connection has been fixed. On June 3rd 3 people were out sick so LP had to be closed for the day. She has covered desks for vacations and school visits. She scheduled pictures for scholarship winners. School kindergarten registration was held here on two days. She attended Orange business expo and met library supporters. She was contacted by Mayor’s advisory committee and library will have a quarter-page ad for WestFest at a cost of $50.

Staff Reports:

Amanda Welsh: Librarians visited l00 classrooms (K-4) regarding summer reading program. She has established a library store for patrons to earn “library money” ; store will be manned by 24 teen volunteers. Program attendance is great. Animal story time program is going good. EID party-over 40 attended. Animal Embassy will be here on Friday. There are lots of summer events coming up.

Director stated 35 kids are already enrolled in Ready for the Grade program which meets 3 times per week.

Treasurer’s report: C. Gunning: We are not in good shape. $74,452 in the hole (this does not include the $25,000 which was received from the City at the end of May) Mailing campaign for donations did not cover the expenses; next year the request will be just a letter not the brochure which was sent out this year. Utilities are up 10% and with less hours there are less room rentals, faxing, etc. We have received a bill for gas for the bookmobile. Deficit will be taken from the endowment; next year we will check after the first quarter to see if and where we should cut. Motion to accept report was made by W. Heffernan, seconded by W. Lang, and carried.

Friends of Library: P. Donnelly: Thanks to those Board member who attended the FOCL meeting. Attendees are trying to set up regional meetings in our area. A Friend member went to library book sales and bought some leftover books for our September sale.

Commitees: none

Old Business:

Fiscal Year 2020 C. Baillie: already covered in her report and Treasurer’s report.

New Business.

Director: Security system: one of the front doors has never been armed with security. She is getting a quote and will find out if we have been paying for this. She is looking for original specs.

The Board went into Executive Session at 7:35 and came out of Executive Session at 7:50 p.m.

Meeting adjourned at 7:52 p.m. .

Minutes taken by Gert Beckwith

NEXT MEETING WILL BE TUESDAY, JULY 16, 2019.

VIA WILL NOT MEET IN AUGUST UNLESS THERE IS A NEED

FOR THE MEETING