

# Village Improvement Association

June 16, 2020

## Minutes

Attendance: Lenny Adams, Michele Bernardi, Charles Gunning, Curtis Hodgkins, Ted Brown, Pat Donnelly, Mary Malenda, John Galvin, Elaine Khu, Alan Olenick, Joe Fortino, Bill Heffernan, Susan Walker

City Council Representative – Colleen O'Connor

Colleen Baille, Catherine Bushman

Lawyer S. Cummings

Meeting was called to order at 4:03 pm.

Motion to go into Executive Session at 4:04 pm. Colleen O'Connor was asked to log off while we spoke to our lawyer.

Motion to leave Executive Session at 5:08 pm. Colleen O'Connor asked to return.

Director's Report – Baille

When the library opens on July 1<sup>st</sup>, it will open for 5 hours a day. The security guard will be asked to return. July 1<sup>st</sup> will be the trail opening, it will open on July 6<sup>th</sup>. Masks were ordered for the staff with the library logo so patrons can identify the staff. Plexiglass has been put up around desks. Patrons must wear masks. Masks will be provided if patrons do not have one. Saran wrap will be put on computer keyboards and then changed after patrons use them. No chairs and tables available except in computer lab. Branches will only open 2 days a week. Patrons are limited to spending 1 hour in the library at a time.

Catherine – Still will have virtual programs for children and adults. Books were ordered for children's summer reading.

We had 4 applicants for the VIA scholarships. Awards will be given out.

Negotiating team negotiated a 3 year contract with the staff.

Treasurer's report – Charlie Gunning

The PPF loan only covered 3 weeks of salary. We must look for a new auditor.  
Motion to accept Treasure's report – Motion approved

Friends – Pat Donnelly

There will not be a book sale this summer.

Old Business –

LP Library – We met with our lawyer tonight to discuss a plan to proceed and expressed our willingness to sit down and talk with the parties concerned.

Covid 19 – We are stockpiling masks, toilet paper, etc. Limit hours for most of the summer.

Budget – Limited hours at the library. Contingency money from City Council.

New Business

Motion by Alan to accept employee compensation package for early retirees.

Discussion of details of the package that up to 4 people will be eligible for.

Decision to for employee to accept package must be done by July 1<sup>st</sup>. Package must be run by the reunion. Package would include sick time compensation, 4 weeks salary.

Motion to (by Alan) to negotiate a retirement compensation package as we discussed in Executive Session. Payout would be in August or September. Motion approved.

Ted Brown appreciated his time as VIA Board president. We thanked him for his service.

John Galvin is the new president. Bill Heffernan is the new 1<sup>st</sup> Vice president.

John said we would have a July meeting.

Motion to adjourn – 6:05pm

Respectfully submitted,

Susan K. Walker, Recording Secretary