**VIA Minutes**

**July 21, 2020**

Attendance: Galvin, Donnelly, Khu, Malenda, Gunning, OLenick, Hodgkins, Adams, Lang, Walker

City Council Rep. – Colleen O’Connor

Colleen Baille, Catherine Bushman

Meeting was called to order at 4:07 pm

Director’s Report – Baille

July 1st the Main Library was open by appointment. Security Guard was called back to work. Computer time restricted to 1 hour per person. People can still do curbside pickup. I full time person is taking early exit retirement. I part time may take it.

Trying to get in touch with city hall/developer about Piantino. No one returning calls. Dumpster is locked. No access. City has not cleaned it. Sending Mike over to clean it. Public hearing on sale of building on July 27th on Zoom. It is lumped in with a bunch of other buildings.

Four scholarship winners. Received $2000 from Elks Club. Received 20

chromebooks and 20 hot spots from the state.

Asst Director’s Report – Bushman

July has been busy month. Handled questions on library function. Worked on the library schedule. It will start Sept. 1st.

Baille – State report should be coming up soon. Fiction and reference were weeded.

Treasurer’s report – Gunning

Turns out the City was giving us a percentage of the contingency money every month – not $75,000 at the end of the fiscal year.

Bare bones budget next year. Sacco scholarship paid for. All scholarships taken from Morgan Stanley

$53,890 ahead right now. Motion to accept Treasurer’s report -by Lang, seconded by Olenick. Motion passed

Friends – Donnelly

Virtual Bakesale and Alan’s birthday fundraiser made up for lost.

John Galvin said we need a committee to choose new auditor. Volunteers were Elain Khu, Charlie Gunning, Len Adams

Old Business –

 Piantino Library - Legal notice was put in the paper for a hearing on the sale of 1 Forest Rd. We need people to sent in statements supporting the Allingtown library. Press release will come out. Papers on the sale haven’t been signed because public hearing hasn’t been held. We can’t afford to pay expensive rent.

Fiscal year 20-21. Person who is retiring will not be replaced. We have to pay for audit, contractual obligations, state obligations, health insurance, all of which are going up. Have not received income from copies, printing and faxing because library was closed. $49,500 allocated fpr books. Baker and Taylor orders backed up. $1,300,000 budget. *Motion to accept budget.* Motion by Alan, seconded by Bill.

Library Assessment – Colleen met with John, Alan and the staff. Colleen was

pulling material together,9-12 focus groups. One month from now.

Motion – “Due to the $200,00 in cuts made in the City Council budget for Fiscal

year 2020-2021. Move that the 1. VIA will transfer $50,000 from the endowment

 since there were no transfers quarterly last fiscal year and there were no

 significant capital expenditures. 2. The VIA will transfer $12,500 from the

endowment for the 1st quarter on the current fiscal year of 20-21. 3. The VIA will

make a onetime transfer from the endowment of $50,000 to supplement the

Library’s book and media collection. These transfers are intended to help the

library maintain its current operations and should be considered a one-time

stabilizationof the library’s budget. Submitted by Alan Olenick

Discussion – Mary Malenda said that the endowment has restricted use, for

 capital improvements not to take the place of money city does not put in our

budget. Alan argued that we haven’t taken the quarterly amount out of the

 endowment in years. If we don’t transfer the money the branches will close in a

month. Library is operating paycheck to paycheck. The money won’t let the library

 increase the hours, just maintain what we have. The motion was amended to

read $100,000 in number 1 and number 3 was eliminated.

Vote on motion – 1 no (Malenda) the rest yes.

No need for Executive session.

Motion to adjourn – made by Lang, seconded by Olenick. 5:25 pm.

Respectfully submitted,

Susan Walker, Recording Secretary