**VIA Minutes**

**July 19, 2022**

Attendance: Donnelly, Hodgkins, Lang, Malenda, Adams, Galvin, Walker, Khu

Staff – Baille, Bushman

City Council Rep – Colleen O’Connor

Minutes – Correction – Capital Campaign Committee did not meet until last week

John Galvin presented two letters. On was from Valerie Forte Vitali about naming the new Allingtown library after her parents. The other letter was a copy of the letter John sent to Mrs. Vitali thanking her for her letter. He said it was too early to decide if the library would be renamed or not.

John also had a copy of a letter he sent to WHCV Realty LLC about the closing of the CVS in Allingtown, mentioning our possible interest in the property.

**Director’s report** – Baille

An employee gave notice last week – moving to the Midwest. Interviews for part-time positions not going very well.

Staff Reviews have to be done by July 28th.

Ended up slightly over budget

Applied for FEMA funds back in 2020 - $5,300 will be received.

Investment fund grant – has to be in by Friday, for capital projects. Only certain towns can apply for this.

**Assistant Director’s Report** – Bushman

Catherine showed us a copy of the banner she designed. Cost $144.

**Friends** – Donnelly

Didn’t have a July meeting. Will have one in August. Alan’s birthday challenge brought in funds.

Book Sale will be at the end of August

**Old Business –**

June 30th – sale of the property on the Post Road went through.

June 29th – Peter Massaro and Ken Carney tried to sell us on Carrigan site or the CVS building.

CVS building is ten thousand plus square feet. Cost – 5.5 million.

Old Allingtown library building is up for rent.

May be on City Council agenda on Monday, don’t know yet

**Capital Campaign**

Funds for first steps – planning, feasibility studies.

Fund raising companies cost $38,000. We need major fundraisers.

Motion – That the VIA hire Giving Collaborative as our fundraiser for our capital campaign ($38,000) Motion approved

**Equipment**

Controls for HVAC – quotes more than $35,000 - $48,000. Need to be able to control from outside the building for snow days. Parts we have are too old. Colleen will get another quote

**New Business**

Motion to purchase a sign for the Post Road property (Curtis made motion, Lang seconded) Motion passes

No August meeting but maybe a brain storming session.

Motion to adjourn – passes

Respectfully submitted,

Susan Walker, Recording Secretary