**VIA Minutes September 17, 2019**

Attendance: William Heffernan, John Galvin, Susan Walker, William Lang, Elaine Khu, Joe Fortino, Leonard Adams, Alan Olenick, Ted Brown, Charles Gunning, Pat Donnelly. Colleen Baille. Absent: Mary Malenda, Michelle Bernardi, Curtis Hodgins

Meeting was called to order at 6:35 pm Motion by W. Heffernan. Second by J.Galvin

Director’s Report – Baille

Colleen has been working on reviews for all employees. Maria moved to be children’s librarian so staff has been rotating to Ora Mason one day a week. Dates were sent to the lawyers for negotiations dates. We are expecting $25,000 from state funding this year and next year. It is for a bullying initiative – the staff working with kids, collection development and programing related to bullying. She is expecting to hear back from Ron Quagliani from the City Council on the library assessment. She is expecting to hear we are understaffed, collection is less than it should be, etc. Summer grant program was successful. Thirty two students participated. Two people will be at West Fest and at the Apple Festival.

Staff Reports

Taylor – Zumba classes ended this month. Carnegie Garden was successful. The Hot Spots received free upgrades. We need new devices.

Maria – She is now head of the Child/teen services at the main branch. She is delighted to be working in this department.

Treasurer – Gunning

For the first 2 months of the fiscal year fines and fee for computer printouts is $400 short. Collen expressed concern that raising the prices we will price ourselves out of business. It was suggested that the state grant should be a separate line item. Charlie is going to watch the budget to make sure we are not going over the budget. We should send a mailer requesting donations in January, shorter than this year.

Motion to accept treasurer’s report – Motion – W. Heffernan, Second – W. Lang.

Friends of the Library – Donnelly

Pat said the book sale generated about $1700. Elm City Girls will be at a fundraiser. She is also planning a Trivia Night. The Friends needs a new treasurer because Gert Beckwith resigned. FOCL Conference on November 16th at CCSU.

Nominating Committee – Lang

Bill presented his report. Motion to accept W. Lang, second – W. Heffernan See Attached. Discussion. Vote on motion – Motion carried.

Branches-

Ora Mason – everyone is taking turns doing a full day at Ora Mason every two weeks. Construction is discouraging patrons at Piantino.

Executive Session – 7:25 pm. Executive session over at 8:07.

Motion to adjourn – 8:08pm.

Respectfully submitted,

Susan Walker, Secretary