

## VILLAGE IMPROVEMENT ASSOCIATION

April 18, 2017

The Meeting of the Village Improvement Association was called to order by President Alan Olenick at 6:35 p.m. on April 18, 2017 in the Connie Sacco Room of the Main Library.

Present were Gert Beckwith, Ted Brown, Joseph Fortino, John Galvin, William Heffernan, Curtis Hodgkins, William Lang, Mary Malenda, Alan Olenick, Susan Walker, Director Colleen Bailie and Assistant Director Catherine Bushman. Absent were: Michelle Bernardi, Patricia Donnelly, Pamela Gardner, Charles Gunning, and John Lewis. Also present was staff member Josy Minchella.

**Minutes** of March 28, 2017 meeting were approved as printed by motion of B. Heffernan, seconded by B Lang, and carried.

**Director's Report:** C. Bailie: Person chosen to be Children's Librarian declined the position and it may have to be reposted. All part timer positions are filled. She made a presentation to City Council on budget and is working on summer read program which has a kickoff on June 3<sup>rd</sup>. New brochures will be out shortly. Hot spots-2 are being circulated and there is a wait list. Wifi project will begin shortly. LP: No response yet from City to our request to use second floor of building. Quote of \$11,146.05 in packet for security cameras. Parking issue has been resolved-constructions company vehicles were taking up entire parking lot. OM: construction has started; pictures will be taken periodically showing the progress. State: delivery of books to libraries throughout State - no decision yet on how this will be handled.

**Staff Reports:** C. Bushman: Half of amount owing from LAT Corp has been received and the other half is coming (CD storage system which was returned). She is working on next brochure.

J. Minchella: Things are status quo. She is training Jesse on payroll and will also train Colleen and Catherine in the future. Money from Greater New Haven Community Fund was sent to special fund and there was some problem getting it to Morgan Stanley account but it is there now!!!

**Treasurer's report:** C. Bailee: We are still doing OK.

**Committees:**

**ByLaws:** C. Hodgkins questioned whether recent motion passed to allow only one signature on monthly medical insurance check (which is over \$10,000) should be put in By Laws as an exception to the rule that two signatures are required on all checks over \$10,000. As By Laws should be reviewed at least every five years, the Committee will meet before next meeting and bring back any recommendations.

**Friends of Library:** G. Beckwith: On April 15<sup>th</sup> Bill Heffernan spoke on history of West Haven Fire Department. His talk was educational and humorous. Staff/Volunteers lunch will be Monday April 24<sup>th</sup> at noon; VIA Board are all invited.

**Old Business:**

**Budget FY 17/18** C. Bailee: we are waiting for City Council to decide. She is cautiously optimistic.

**LP security system:** Quote of \$11,146.05 received from Hi-Tech Electricom for 8 cameras (there are 6 at OM and 16 at Main). Motion by C. Hodgkins, seconded by B. Lang, and carried to accept the Hi-Tech Electricom bid.

**New Business**

None

**Executive Session:** Board went into Executive Session at 7:01 by motion of B. Heffernan, seconded by S. Walker, and carried and Board came out of Executive Session at 7:10 by motion of B. Lang, seconded by B. Heffernan, and carried. .

Meeting adjourned at 7:11 by motion of B. Heffernan, seconded by G. Beckwith, and carried.

Minutes taken by Gert Beckwith

**Remember change of date for June meeting from June 20th to June 22nd.**