

## VILLAGE IMPROVEMENT ASSOCIATION

June 22, 2017

The Meeting of the Village Improvement Association was called to order by President Alan Olenick at 6:30 p.m. on May 16, 2017 in the Connie Sacco Room of the Main Library.

Present were Gert Beckwith, Michelle Bernardi, Ted Brown, Patricia Donnelly, Charles Gunning, William Heffernan, Curtis Hodgkins, William Lang, Mary Malenda, Alan Olenick, Susan Walker, Director Colleen Bailie and Assistant Director Catherine Bushman. Absent were: Joe Fortino, Pamela Gardner, John Galvin, and John Lewis. Also present were staff members Jackie Bush and Tanarah Smith.

**Minutes** of May 16, 2017 meeting were approved as printed by motion of B. Heffernan, seconded by B. Lang, and carried.

William Sapienza gave an update on the construction at Ora Mason branch which is coming along nicely. He estimates it is 75% done. Taping will begin next week, then primer, paint. There were two more small change orders (about \$2,000 for each) The chimney has been repaired and now has a new flue and cap. Work on elevator will start soon and work should be done between a month and a half and two months. There have been a total of six change orders which total less than \$20,000. The contractors have been accommodating to the staff. Mr. Sapienza left the meeting at 6:40 p.m.

**Director's Report:** C. Bailie: Maria is collaborating story time with City day camps. New Children's librarian will begin work on June 26<sup>th</sup>. Colleen will meet with all part time staff in July. She has found inexpensive chairs and ordered same. With budget surplus she will order a printer and cart for it. It will be kept on a table outside the Tech office. On Saturday July 8<sup>th</sup> staff will make the teen center happen. Wifi upgrade is finished and working well. Columbus Day Parade Committee wants to do something at library with regard to history of Italian population in West Haven. No holds for books will be done in first two weeks of July. Lion will do holds until July 1. On July 17<sup>th</sup> new State model will begin and will take up to 3 bins per day. Tanarah will keep a list of what is requested by our patrons and try to purchase those books. Lion wants the delivery system to be done under their supervision. Fiber optics should be done by Labor Day.

**Staff Reports:** C. Bushman has prepared new bookmarks showing the new hours. Went to meeting on 3D printer which is expensive and attended toxic stress seminar. She is working on book and AV orders. Museum passes: Stepping Stones, Hill-Stead House Museum, Long Wharf Theatre and is waiting to hear back from Yale Rep. She attended a Lion meeting this week and is working on procedures with the part time staff. J. Bush: Summer Read kickoff went well with Lego challenges and ended with build it yourself sundaes. 50 have signed up for program on Muslim holiday. Video game night was a success. Working on Halloween party for young children and then Teen Halloween program. H & R Block has scheduled two programs: one for adults and one for teens on responsible credit card use.

**Treasurer's report:** C. Gunning is projecting \$35,000 over budget at end of fiscal year. :

**Committees:** .

**Nominating:** B. Lang presented slate for next year:

President: Ted Brown

Vice President: John Galvin

Secretary: Gertrude Beckwith

Treasurer: Michelle Bernardi

Assistant Treasurer: Charles Gunning Matter moved to New Business

**ByLaws:** C. Hodgkins : Change in Article VIII Finance, Section 1 c was sent to members. Matter moved to New Business

**Friends of Library:** P. Donnelly: Friends will not meet in July . Sept. 8 and 9<sup>th</sup> will be annual book sale. J. Bush will be asked for help from teens. The on going book sale is going well. Reminder letters to renew Friends membership will go out soon. Signs for book sale to be put around City will be looked into.

**Old Business:**

3D printer will be operating by end of September.

**New Business**

**L.P. Parking lot:** letter received from City regarding development's second phase. The library will not be closed but in 2018 developers will take the last three rows of parking spaces in front of library; back parking will not be affected. Library staff will have access to parking lot across the street and parking garage(which is third stage) when it is built. City is in negotiating stage with developers right now.

**By-law change:** C. Hodgkins read addendum to Article VIII, Section 1 c: "The exception is the reoccurring health insurance check that will only require one signature from either the President, Treasurer or Assistant Treasurer". Motion by C. Hodgkin, seconded by B. Lang, and carried to adopt this addendum.

**State of officers for 2017-18: Motion** by B. Lang, seconded by B. Hefernan to move the slate as printed above. Secretary was authorized to cast one ballot for the slate.

Director requested an upgrade of computers to purchase 12 computers for staff and 3 laptop computers at a cost of \$10,950.and take purchase out of operating budget. Motion by C. Gunning, seconded by M. Bernardi, to take \$11,000 out of operating budget for this purchase. Motion carried.

Retiring President Alan Olenick presented the gavel to Incoming President Ted Brown and Alan was thanked for all his work.

Board will not meet in July or August unless there is need for a meeting. The September meeting will be the yearly public meeting and there will be a time for open discussion for the public.

An updated directors' list with addresses, cell numbers, e mal addresses, etc. was requested to be sent out.

Meeting adjourned at 7:30

Minutes taken by Gert Beckwith

**NEXT MEETING WILL BE TUESDAY, SEPTEMBER 19, 2017 AT 6:30 P.M.**